PORTERVILLE COLLEGE

2017-2018 CATALOG SUPPLEMENT

100 East College Avenue
Porterville, CA 93257

www.portervillecollege.edu
559.791.2200

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Porterville College is a member of the Kern Community College District

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This catalog supplement is provided for your convenience to give you a brief review of the catalog course and program changes which took place after the 2017-2018 catalog was published.

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Mission Statement

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for personal and academic success.

In support of our values & philosophy, Porterville College will:
- Provide quality academic programs to all students who are capable of benefiting from community college instruction.
- Provide comprehensive support services to help students achieve their personal, vocational and academic potential.
- Prepare students for transfer and success at four-year institutions.
- Provide courses and training to prepare students for employment or to enhance skills within their current careers.
- Provide developmental education to students who need to enhance their knowledge and understanding of basic skills.
- Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Student Right-to-Know

In compliance with the federal Student Right-to-Know *(SRTK)* Act of 1990 (Public Law 101-542), it is the policy of Porterville College *(PC)* to publish its student completion and transfer rates. These rates are based on a limited cohort *(or group)* of students which are tracked for a three-year period. The cohort is limited because it includes only students who entered PC in the fall term as first-time, full-time students seeking a degree, certificate or transfer. Students included in the 2012 SRTK Cohort were tracked from Fall 2013 through Spring 2016 to determine their academic outcomes during the time period.

A student is included in the Completion Rate if they attained a certificate or degree or became 'transfer prepared' within the three-year period. Transfer-prepared is defined as having completed 60 transferable units with a GPA of 2.0 or better.

A student is included in the Transfer Rate if, within the three-year tracking period, they transferred to another postsecondary institution prior to receiving a certificate or degree or becoming 'transfer-prepared'.

The table below compares Porterville College's Completion and Transfer Rates to the statewide community college average.

2013 SRTK Cohort	Completion Rate	Transfer Rate
Porterville College	28.2%	17.5%
Statewide	29.3%	10.3%

These rates do not represent the completion and transfer rates of the entire student population at Porterville College nor do they account for student outcomes occurring after the three-year tracking period. For further information on SRTK methodology, interpretation and rates at other community colleges, you can visit the CA Community College Chancellor's Office web site at **<http://srtk.cccco.edu/index.asp>**.

Academic Calendar

Fall Semester 2017 *(August 19 - December 9)*

August 17 & 18	Flex Days
August 19	Saturday classes begin for fall semester
August 21	Regular fall instruction begins
September 1	Last day to drop a semester-length course and qualify for a refund
September 3	Last day to drop a semester-length course and not have it appear on the transcript
September 4	Labor Day Holiday - Campus closed
September 5	Last day to enroll in and add semester-length classes for the fall semester (Census)
October 13	Degree Evaluation Petition Due to Admissions Office for Spring 2018
October 20	Last day to drop a semester-length course without a letter penalty and receive a "W"
November 8	Priority registration begins for spring 2018 for continuing students
November 10	Veterans' Day Holiday- Campus closed
November 23-24	Thanksgiving Holidays- Campus closed
November 29	Open registration begins for spring 2018 for returning and new students
December 4-9	Final Exams for fall semester.
December 9	End of fall semester.
Dec 11-Jan 12	Winter recess.

Spring Semester 2018 *(January 13 - May 11)*

January 12	Flex day
January 13	Saturday classes begin for spring semester
January 15	Martin Luther King Jr. Holiday-Campus closed
January 16	Regular spring instruction begins
January 26	Last day to drop a semester-length course and qualify for a refund
January 28	Last day to drop a semester-length course and not have it appear on the transcript
January 29	Last day to enroll in and add semester-length classes for the spring semester (Census)
February 16	Lincoln Day Holiday- Campus closed
February 19	Washington Day Holiday- Campus closed
March 9	Degree Evaluation Petition Due to Admissions Office for Summer/Fall 2018
March 23	Last day to drop a semester-length course without a letter penalty and receive a "W"
March 26-31	Spring Recess
April 4	Priority registration begins for summer/fall 2018 for continuing students
April 18	Open registration begins for summer/fall 2018 for returning and new students
May 7-11	Final Exams for spring semester
May 11	Commencement
May 11	End of spring semester
May 28	Memorial Day Holiday- Campus closed

*In courses other than semester length, the Office of admissions and Records or the instructor should be consulted regarding drop, withdrawal and refund deadlines.

ADMISSION AND REGISTRATION

Non-Resident Tuition Fee

Non-resident students are required by state law to pay tuition in addition to enrollment fees. The tuition fee for non-resident students is $212 per unit up to a maximum of 15 units per semester.

California Non-Resident Tuition Exemption For Eligible California High School Graduates

A law was passed by the Legislature in 2001 known as "AB 540." Any student, other than a nonimmigrant alien, who meets all of the following requirements, shall be exempt from paying non-resident tuition at the California Community Colleges, the California State University and the University of California *(all public colleges and universities in California)*.

Requirements:

- The student must have attended a high school *(public or private)* in California for three or more years.
- The student must have graduated from a California high school or attained the equivalent prior to the start of the term *(for example, passing the GED or California High School Proficiency exam)*.
- An alien student who is without lawful immigration status must file an affidavit with the college or university stating that he or she has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so.

Students who are nonimmigrants [for example, those who hold F *(student)* visas, B *(visitor)* visas, etc.] are not eligible for this exemption. The student must file an exemption request including a signed affidavit with the college that indicates the student has met all applicable conditions described above. Student information obtained in this process is strictly confidential unless disclosure is required under law. Students eligible for this exemption who are transferring to another California public college or university must submit a new request (and documentation if required) to each college under consideration. Non-resident students meeting the criteria will be exempted from the payment of non-resident tuition, but they will not be classified as California residents. They continue to be "nonresidents." AB540 does not provide student financial aid eligibility for undocumented alien students. These students remain ineligible for state and federal financial aid. However, the California Dream Act makes financial aid possible for the AB540 students. Please contact the Office of Financial Aid for details.

Procedures For Requesting This Exemption From Non-Resident Tuition

To request this exemption, a student must complete the form in the Office of Admissions and Records. Students may be required to submit additional documentation. Contact the Office of Admissions and Records if you have questions.

STUDENT SERVICES

Cost of Attendance

Enrollment Fee..$46 per unit*

Non-resident/International *(15 units max.)* ....212 per unit

Student Center Fee *($5 max.)*...................................$1 per unit

Health Fees (fall/spring) ....$12 per semester
       Summer $9

Parking for on-campus classes
       Fall $20
       Spring..$20
       Summer $10

Student ASB Card *(optional)* ....$15 per year**
       Fall only $7.50
       Spring only...$7.50

In addition to college fees, students could expect average additional costs *(this budget reflects figures for an independent student):*

Room and Board *(average)*.........................$12,492 per year**

Books and Supplies *(average)* ....$1,791 per year**

Personal Expenses *(average)* ....$2,916 per year**

Transportation *(average)*...............................$1,242 per year**

*$46 per unit cost is set by the state and may change.

**Per year is a nine month academic year.

Financial Aid

Satisfactory Academic Progress Polices

NOTE: All units attempted in the Kern Community College District *(Bakersfield College, Cerro Coso College and Porterville College)* will be used to determine satisfactory academic progress. All units from other institutions that are accepted for credit by KCCD will be used to determine satisfactory academic progress. Student are permitted to appeal once per academic year.

MAXIMUM TIME FRAME IN PROGRAM:

- **LENGTH OF ELIGIBILITY** *(Maximum in Program):* Federal regulations require that you complete your academic program within 150% of the standard timeframe for your program. For example, if you are in a Liberal Arts A.A. program that requires 60 units of coursework, you will need to complete your program within 90 attempted units or your financial aid will be suspended. A certificate program requiring 30 units would carry a maximum of 45 units. All attempted units are counted *(less non-degree/remedial/ESL coursework up to a maximum of 30 units)* whether or not you received financial aid and if the units taken do not count for credit toward graduation. The calculation of attempted units includes all coursework at the KCCD as well as all other transferable coursework completed at other institutions.

- **MAXIMUM** in Program APPEALS: Students who have extenuating circumstances or major change may appeal for additional units. Appeals must be submitted in writing

by the date indicated on the Appeal Form and must be accompanied by a counselor approved Student Educational Plan and documentation of the extenuating circumstances. Students granted an exception will be placed on probation, must meet the conditions of the Student Success Plan determined by the Appeal Committee to continue probation. Not meeting the conditions of the Student Success Plan will result in TERMINATION of Title IV aid at all KCCD campuses and denial of future appeals.

ACADEMIC PROGRESS: 2.0 GPA & 67% COMPLETION:

- **QUALITATIVE STANDARD** – Grade Point Average: To maintain satisfactory academic progress and remain eligible for financial aid, students must maintain a minimum cumulative grade point average of 2.00. KCCD will review each student's academic progress at the time of determining eligibility and after each payment period.

- **QUANTITATIVE STANDARD** – Unit Progress: To maintain satisfactory academic progress, students are required to complete 67% of the total number of cumulative units attempted. Unit progress is evaluated by comparing the number of cumulative units attempted with the cumulative units completed to determine whether the student is progressing as a rate that will allow him/her to complete the program within the maximum time frame. The calculation of unit progression will be rounded up to the nearest tenth.

- **WARNING:** Students who fail to meet the unit and/or grade point average requirement will be placed on financial aid warning. Students on warning who fail to bring their cumulative units and /or GPA up to satisfactory academic progress will be placed on financial aid suspension.

- **SUSPENSION:** Students who fail to meet the conditions of financial aid warning will be suspended from financial aid.

- **REINSTATEMENT:** Students who have not maintained satisfactory academic progress and have been suspended from financial aid may re-establish eligibility by successfully completing the unit completion requirement and/or raising the cumulative grade point average to a 2.00 during a semester or semesters without aid.

- **SUSPENSION APPEALS:** Students who have extenuating unusual circumstances may appeal for an exception to the Satisfactory Academic Progress Regulations. Appeals must be submitted in writing by the date indicated on the Appeal Form and must be accompanied by a counselor approved Student Educational Plan and documentation of the extenuating circumstances. Examples of extenuating circumstances: Hospitalization, death in family, health issue requiring medical attention, & high-risk pregnancy or birth. Students with approved appeals will be placed on continued probation and must meet satisfactory academic progress standards and the conditions of the Student Success Plan during each probationary semester. Not meeting the conditions of an approved appeal will result in suspension in the next term and denial of future appeals.

- **GRADE INTERPRETATION:** A student completes a course as they earn credit by receiving a passing grade. The following grades count towards attempted units, not completed: **F** *(Fail)*, **W** *(Withdrawal)*, **I** *(Incomplete)*, **IP** *(In Progress),* **NC** *(No Credit),* **NP** *(No Pass),* **RD** *(Report Delayed)*. Audit units or any zero unit courses are not included in either the attempted or completed figures as these units are ineligible for financial aid.

- **PROGRAM OF STUDY/MAJOR/PATHWAY:** Financial aid is intended to fund students' program of study, including any preparatory courses needed. Therefore, funding is not available for classes not needed to complete that program. Students can change their academic program once, but if the student changes their program after they have already attempted 150% of the units needed to complete their program of study *(less remedial courses),* their financial aid may be suspended. Only 30 units of non-degree/remedial courses will be included for federal financial aid. Students may also be paid for any repeated class *(one time)* if the student previously passed *('D' or better)* and for repeating classes they failed.

RETURN TO TITLE IV POLICY

Return to Title IV Funds Policy for Kern Community College District *(Bakersfield, Porterville, and Cerro Coso Colleges).* The College will determine the amount of federal financial aid a student has earned in accordance with federal law. Federal financial aid *("Title IV funds")* is awarded to a student under the assumption that the student will attend school for the entire period for which the assistance is awarded. When a student withdraws, the student may no longer be eligible for the full amount of Title IV funds that the student originally received. Recipients of federal programs are subject to the Return of Title IV funds requirements. Students who receive federal financial aid and do not attend any classes will be required to repay all of the funds they have received to the college. Students who withdraw from all classes prior to completing more than 60% of the semester will have their financial aid eligibility recalculated based on the percentage of the semester completed and will be required to repay any unearned financial aid they have received. Failure to repay unearned funds could result in a hold on students account and loss of federal aid eligibility nationwide.

The Financial Aid Offices will run a report *(RWRTIL4)* every weekly to identify students who were paid Title IV funds and have completely withdrawn from school prior to the 60% enrollment period. This will ensure the college is in compliance of notifying the student within 30 days of official withdrawal. Official withdrawal is the date the student officially withdraws from class OR the last day of participation the instructor submits when dropping or assigning an F grade.

- If a student drops courses or withdraws from all courses prior to the 60% date, the "Amount of Aid already disbursed" and the "Amount of Aid earned" according to the drop date will be determined. Aid award will be adjusted at the second disbursement to award student the remainder of award earned. If the student was determined to have been paid an overaward that cannot be reconciled in another disbursement, the student will be required to return funds to the school and/or the Department of Education. Students that owe the college or Department of Education will be sent a letter of notification. Failure to return funds by the due date stated on the letter will result in ineligibility to receive financial aid nationwide and/or a hold on student accounts preventing further registration.

- If a student receives a withdrawal and/or Fs in all classes during a semester, it is assumed that the student did not actively participate in classes and the student may owe a repayment of aid based on the last day of attendance/participation submitted by the Instructor. Last day of attendance in online classes is submission of assignments, taking test or participating in discussions. Logging in does not qualify as active participation. Active participation in on ground classes is attendance in class. The college will notify the student of the overpayment and the student must repay the Financial Aid Office within the allowable 45 days to maintain eligibility for aid.

- If the student overpayment is not paid within 45 days, the Financial Aid Office will forward a Student Overpayment Referral to the U.S. Department of Education and/or charge the student account.

ACADEMIC INFORMATION AND STANDARDS

Academic Renewal

Previously recorded substandard academic performance may be disregarded if it is not reflective of a student's demonstrated ability. The District Chancellor shall establish procedures that provide for academic renewal.

At least two years have elapsed since the coursework to be alleviated was recorded; at least eighteen (18) units of satisfactory coursework with a GPA of 2.5 have been completed subsequent to the coursework to be alleviated; and the student would initiate the request for academic renewal. This written petition will go to the Vice President or designee.

AP (ADVANCED PLACEMENT) TEST SCORES

- Use of AP Test Scores for PC Credit and GE determined by PC policy. Use of AP Test Scores for IGETC determined by PC and IGETC Policy.

- Use of AP test Scores for CSU GE Certification determined by CSU Policy.

Subject	Scores	PC Course	Credits	PC GE Area	IGETC Area	CSU Area
Biology	3, 4, 5	BIOL P110	4	E	5 (Biological Science)	B-2, B-3
Calculus AB	3, 4, 5	MATH P103	4	D, I	2	B-4
Calculus BC	3	MATH P103	4	D, I	2	B-4
Calculus BC	4, 5	MATH P103 & MATH 104	8	D, I	2	B-4
English Language & Literature	3, 4, 5	ENG P101A	4	B	1	A-2
English Language & Composition	3, 4, 5	ENGL P101A	4	B	1	A-2
European History	3, 4, 5	HIST P105	3	H	3, 4	C-2, D-6
Government & Politics: Comparative	3, 4, 5	POLS P102	3	G	4	D-8
Government & Politics: United States	3, 4, 5	POLS P101	3	G	4	D-8
Human Geography	3, 4, 5	GEOG P113	3	H	4	D-5
Macroeconomics	3, 4, 5	ECON P102	3	H	4	D-2
Microeconomics	3, 4, 5	ECON P101	3	H	4	D-2
Physics B	3, 4, 5	PHYS 102A & PHYS P102B	8	D, F	5 (Phys Science)	B-1, B-3
Physics C Mechanics	3, 4, 5	PHYS P104A	4	D, F	5 (Phys Science)	B-1, B-3
Psychology	3, 4, 5	PSYC P101A	3	H	4	D-9, E
Spanish Language	3, 4, 5	SPAN P102	5	L	6	C-2 *If taken prior to spring 2014
Statistics	3, 4, 5	MATH P122	4	D, I	2	B-4
United States History	3, 4, 5	HIST P117 OR P118	3	H G	4	D-6

GRADUATION AND TRANSFER

GENERAL EDUCATION CHECKLIST- A.A./A.S.

Select ONE COURSE from each of the following areas:

A. EDUCATION *(1 unit)*
(suggested to be taken during first year of enrollment)
- Interdisciplinary Studies P100 *(3)*
- Interdisciplinary Studies P101 *(1)*
- Interdisciplinary Studies P102 *(1)*
- Interdisciplinary Studies P103 *(1)*
- Interdisciplinary Studies P105 *(1)*
- Interdisciplinary Studies P106 *(2)*
- Interdisciplinary Studies P107 *(2)*
- Interdisciplinary Studies P152 *(2)*
- Nursing P100 *(2)*

All courses in areas B, C, and D must be completed with a grade of "C" or higher.

B. WRITING *(4 units)*
- English P101A *(4)*
- AP - English Composition
- AP - English Language & Composition

C. COMMUNICATION *(3 units)*
- Administration of Justice P109 *(3)*
- Agriculture P103 *(3)*
- Communication P101 *(3)*
- Communication P102 *(3)*
- Communication P103 *(3)*
- Communication P105 *(3)*
- Marketing P124 *(3)*

D. MATHEMATICS *(3 units)*
- Any college level mathematics course numbered P051 or P101- P299
- AP-Calculus BC
- Business Administration P150 *(3)*, P155 *(3)*
- Chemistry P101A *(5)*, P101B *(5)*, P106 *(4)*
- Physics P102A *(4), P102B (4), P104A (4), P104B (4)*

E. BIOLOGICAL SCIENCE *(3 units)*
- Agriculture P131 *(3)*
- Anatomy P110 *(4)*
- Anthropology P101 *(4)*
- Biology P105 *(5)*
- Biology P106 *(5)*
- Biology P110 *(4)*
- Microbiology P106 *(5)*
- Physiology P101 *(5)*
- Completion of the Psychiatric Technology or Vocational Nursing Program

F. PHYSICAL SCIENCE *(3 units)*
- Agriculture P106 *(3)*
- Astronomy P101 *(4)*
- Chemistry P101A *(5)*
- Chemistry P101B *(5)*
- Chemistry P106 *(4)*
- Earth Science P110 *(4)*
- Earth Science P114 *(3)*
- Geography P114 *(3)*
- Geology P110 *(4)*
- Geology P115 *(3)*
- Physical Science P112 *(4)*
- Physics P102A *(4)*
- Physics P102B *(4)*
- Physics P104A *(4)*
- Physics P104B *(4)*

G. HISTORY/POLITICAL SCIENCE *(3 units)*
- History P117 *(3)*
- History P118 *(3)*
- Political Science P101 *(3)*
- Political Science P102 *(3)*
- Political Science P103 *(3)*
- AP - American History
- AP - American Government

H. SOCIAL/BEHAVIORAL SCIENCE *(3 units)*
- Admin of Justice P111 *(3)*
- Admin of Justice P123 *(3)*
- Agriculture P102 *(3)*
- Anthropology P102 *(3)*
- Anthropology P103 *(3)*
- Anthropology P105 *(3)*
- Anthropology P107 *(3)*
- Child Development P122
- Child Development P223
- Economics P101 *(3)*
- Economics P102 *(3)*
- Geography P113 *(3)*
- History P104 *(3)*
- History P105 *(3)*
- History P107 *(3)*
- History P109 *(3)*
- Human Services P120 *(3)*
- Psychology P101A *(3)*
- Psychology P110 *(3)*
- Psychology P126 *(3)*
- Psychology P133 *(3)*
- Psychology P223 *(3)*
- Sociology P101 *(3)*
- Sociology P102 *(3)*
- Sociology P120 *(3)*
- Sociology P121 *(3)*
- Sociology P127 *(3)*

- Sociology P130 *(3)*
- Sociology P140 *(3)*
- Sociology P160 *(3)*
- Sociology P170 *(3)*
- AP - European History
- AP - Macroeconomics
- AP - Microeconomics

I. ANALYTICAL THINKING *(3 units)*
- Agriculture P104 *(3)*
- Business Administration P150 *(3)*
- Business Administration P155 *(3)*
- Business Administration P160 *(3)*
- Communication P105 *(3)*
- English P101C *(3)*
- Info Systems P001 *(3)*
- Info Systems P100 *(3)*
- Philosophy P107 *(3)*
- Philosophy P110 *(3)*
- Any mathematics course numbered P101 through P299
- Completion of the Associate Degree Nursing Program

J. MULTICULTURAL STUDIES *(3 units)*
- Administration of Justice P107 *(3)*
- Anthropology P104 *(3)*
- Anthropology P105 *(3)*
- Anthropology P107 *(3)*
- Child Development P117 *(3)*
- Communication P106 *(3)*
- English P112 *(3)*
- English P113 *(3)*
- English P117 *(3)*
- Ethnic Studies P120 *(3)*
- History P101 *(3)*
- History P102 *(3)*
- History P108 *(3)*
- History P109 *(3)*
- History P119 *(3)*
- History P120 *(3)*
- History P121 *(3)*
- History P123 *(3)*
- Human Services P105 *(3)*
- Music P110 *(3)*
- Philosophy P113 *(3)*
- Sociology P120 *(3)*
- Sociology P121 *(3)*
- Sociology P127 *(3)*
- Sociology P140 *(3)*
- Completion of the Associate Degree Nursing Program

K. HEALTH/PHYSICAL EDUCATION *(3 units)*
- Health Education P112 *(3)*
- Human Services P125 *(3)*
- Any PE Activity Courses
- Completion of the Psychiatric Technology, Vocational Nursing, or Associate Degree Nursing Program

L. HUMANITIES *(1 unit)*
- Anthropology P104 *(3)*
- Art P101 *(3)*
- Art P113 *(3)*
- Art P114 *(3)*
- Communication P170 *(3)*
- Drama P101 *(3)*
- English P101B *(4)*
- English P101C *(3)*
- English P102 *(3)*
- English P103 *(3)*
- English P104 *(3)*
- English P113 *(3)*
- English P115 *(3)*
- English P116 *(3)*
- English P118 *(3)*
- English P119 *(3)*
- English P130 *(3)*
- English P131 *(3)*
- English P140 *(3)*
- English P141 *(3)*
- History P101 *(3)*
- History P102 *(3)*
- Music P100 *(3)*
- Music P109 *(3)*
- Music P110 *(3)*
- Music P111 *(3)*
- Music P112 *(3)*
- Music P117 *(1)*
- Philosophy P106 *(3)*
- Philosophy P108 *(3)*
- Philosophy P109 *(3)*
- Philosophy P110 *(3)*
- Philosophy P112 *(3)*
- Philosophy P113 *(3)*
- Spanish P101 *(5)*
- Spanish P102 *(5)*
- Spanish P103 *(5)*
- Spanish P104 *(5)*
- Spanish P105 *(5)*
- Spanish P106 *(5)*
- Spanish P107 *(3)*
- AP Spanish Language OR
- One semester transfer level foreign language

CSU GENERAL EDUCATION BREADTH REQUIREMENTS

A. WRITTEN AND ORAL COMMUNICATION AND CRITICAL THINKING

(Minimum of nine semester units) – Select one course from each of the following subdivisions.

A-1. ORAL COMMUNICATION
- COMM P101 *(3)*
- COMM P102 *(3)*
- COMM P103 *(3)*

A-2. WRITTEN COMMUNICATION
- ENGL P101A *(4)*

A-3. CRITICAL THINKING
- COMM P105 *(3)*
- ENGL P101B *(4)*
- ENGL P101C *(3)*
- PHIL P107 *(3)*
  All courses in Area A must be completed with grades of "C" or higher.

B. NATURAL SCIENCE AND MATHEMATICS

(Minimum of nine semester units) – Select one course in the Physical Sciences, one course in Biological Sciences and one course in Mathematics. At least one course in B-1 or B-2 must be a laboratory course. These are indicated by asterisks *(*).*

B-1. PHYSICAL SCIENCE
- AGRI P106 *(3)**
- ASTR P101 *(4)**
- CHEM P101A *(5)**
- CHEM P101B *(5)**
- CHEM P106 *(4)**
- ERSC P110 *(4)**
- GEOL P110 *(4)**
- GEOL P115 *(3)*
- PHSC P112 *(4)**
- PHYS P102A *(4)**
- PHYS P104A *(4)**

B-2. BIOLOGICAL SCIENCES
- AGRI P131 *(3)*
- ANAT P110 *(4)**
- ANTH P101 *(3)*
- BIOL P105 *(5)**
- BIOL P106 *(5)**
- BIOL P110 *(4)**
- MICR P106 *(5)**
- PHYL P101 *(5)**

B-3. LABORATORY *

B-4. MATHEMATICAL CONCEPTS, QUANTITATIVE REASONING & APPLICATIONS.
- BSAD P150 *(3)*
- BSAD P155 *(3)*
- MATH P101 *(5)*
- MATH P102 *(5)*
- MATH P103 *(4)*
- MATH P104 *(4)*
- MATH P115 *(3)*
- MATH P122 *(4)*
- MATH P205 *(4)*
- MATH P206 *(5)*
  All courses in Area B-4 must be completed with grades of "C" or higher.

C. ARTS AND HUMANITIES

Three courses / nine semester units, at least one course in the Arts and one course in the Humanities.

C-1. ARTS *(ART, DRAMA, MUSIC)*
- ART P101 *(3)*
- ART P113 *(3)*
- ART P114 *(3)*
- DRMA P101 *(3)*
- MUSC P109 *(3)*
- MUSC P110 *(3)***
- MUSC P111 *(3)*
- MUSC P112 *(3)*
- MUSC P117 *(1)*

C-2. HUMANITIES *(LITERATURE, PHILOSOPHY, FOREIGN LANGUAGES)*
- ANTH P102 *(3)*
- ASL P101 *(4)*
- ASL P102 *(4)*
- ENGL P101B *(4)*
- ENGL P102 *(3)*
- ENGL P103 *(3)*
- ENGL P104 *(3)*
- ENGL P112 *(3)***
- ENGL P113 *(3)***
- ENGL P115 *(3)*
- ENGL P116 *(3)*
- ENGL P117 *(3)***
- ENGL P118 *(3)*
- ENGL P119 *(3)*
- ENGL P130 *(3)*
- ENGL P131 *(3))*
- ENGL P140 *(3)*
- HIST P101 *(3)***
- HIST P102 *(3)***
- HIST P104 *(3)*
- HIST P105 *(3)***
- HIST P108 *(3)*
- HIST P120 *(3)*

- HIST P121 *(3)*
- PHIL P106 *(3)*
- PHIL P108 *(3)*
- PHIL P109 *(3)*
- PHIL P110 *(3)*
- PHIL P112 *(3)*
- PHIL P113 *(3)***
- SPAN P101 *(5)*
- SPAN P102 *(5)*
- SPAN P103 *(5)*
- SPAN P104 *(5)*
- SPAN P105 *(5)*
- SPAN P106 *(5)*

Select additional course from C-1 or C-2.
**Course meets Multicultural Studies requirement

D. SOCIAL SCIENCES

(Minimum of nine semester units) – Select three courses in at least two disciplines.

- ADMJ P107 *(3)***
- ADMJ P121 *(3)*
- ADMJ P123 *(3)*
- AGRI P102 *(3)*
- ANTH P101 *(3)*
- ANTH P102 *(3)*
- ANTH P103 *(3)*
- ANTH P104 *(3)***
- ANTH P105 *(3)***
- ANTH P107 *(3)***
- CHDV P122 *(3)*
- CHDV P223 *(3)*
- COMM P106 *(3)***
- ECON P101 *(3)*
- ECON P102 *(3)*
- ETHN P120 *(3)***
- ERSC P114 *(3)*
- GEOG P113 *(3)*
- GEOG P114 *(3)*
- HIST P101 *(3)***
- HIST P102 *(3)***
- HIST P104 *(3)*
- HIST P105 *(3)*
- HIST P107 *(3)*
- HIST P108 *(3)***
- HIST P109 *(3)***
- HIST P117 *(3)*
- HIST P118 *(3)*
- HIST P119 *(3)***
- HIST P120 *(3)***
- HIST P121 *(3)***
- HIST P123 *(3)***
- HMSV P120 *(3)*
- POLS P101 *(3)*
- POLS P102 *(3)*
- POLS P103 *(3)*

- PSYC P101A *(3)*
- PSYC P126 *(3)*
- PSYC P133 *(3)*
- PSYC P223 *(3)*
- SOCI P101 *(3)*
- SOCI P102 *(3)*
- SOCI P120 *(3)***
- SOCI P121 *(3)***
- SOCI P130 *(3)*
- SOCI P140 *(3)***
- SOCI P160 *(3)*
- SOCI P170 *(3)*

(CSU Graduation Requirement)
Two courses are needed from above to meet the requirement:
- US 1: Choose one course - HIST P117 *(3)* or HIST P118 *(3)*, AND
- US 2: POLS P101 *(3)*
- Students are encouraged to complete these two courses prior to transfer as part of their lower division courses.

**Course meets Multicultural Studies requirement

E. UNDERSTANDING AND SELF - DEVELOPMENT

(Minimum of three semester units) – Select one course from the following subdivision.

E-1. INTEGRATED ORGANISM

- ANTH P101 *(3)*
- ANTH P102 *(3)*
- COMM P102 *(3)*
- HLED P112 *(3)*
- HMSV P125 *(3)*
- PHIL P112 *(3)*
- PHYL P101 *(3)*
- PSYC P101A *(3)*
- PSYC P126 *(3)*
- SOCI P102 *(3)*
- SOCI P130 *(3)*
- SOCI P140 *(3)***
- SOCI P170 *(3)*
- Physical Education course *(limited to a maximum of 1 semester unit)*

F. ADDITIONAL PORTERVILLE COLLEGE GRADUATION REQUIREMENTS

(Not part of CSU Breadth Requirement). Not required for AA-T or AS-T.
- INST P100/P101/P102/P103/P105/P106/P107/ INST P152/ NURS P100
- Multicultural Studies
- HLED P112/PE Activity Course *(3 units)*
- HMSV P125 *(3 units)*

Goal: Transfer to a California State University *(CSU)* after completing the degree.

Checklist: Follow either the CSU General Education Breadth or the Intersegmental General Education Transfer Curriculum *(IGETC)* checklist.

Note: A course may meet only one area/subdivision requirement.

INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM

IGETC is a general education program which community college transfer students may use to fulfill lower-division general education requirements in either the UC or CSU system.

Students pursuing majors that require extensive lower-division preparation may not find completing the IGETC option advantageous. Biology, Engineering and Liberal Studies are examples of these majors. Please consult with a counselor/advisor.

All courses must be completed with a grade of "C" or higher. A course may meet only one area of IGETC.
Pass/No Pass Grades: The UC will award Porterville College's pass grade which is equivalent to a "C". Please discuss this with your counselor/advisor for a more in-depth explanation on how this may affect your GPA and major prep coursework.

AREA 1 - ENGLISH COMMUNICATION -
Three courses/ nine semester units *(two courses/ six units for UC)*
- English P101A *(4)*
- English P101B *(4)*
- Communication P101 *(3) (Not required for UC)*

AREA 2A - MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING -
One course/ three semester units
- Business Administration P150 *(3)*
- Business Administration P155 *(3)*
- Math P102 *(4)*
- Math P103 *(4)*
- Math P104 *(4)*
- Math P122 *(4)*
- Math P205 *(4)*
- Math P206 *(5)*

AREA 3 - ARTS & HUMANITIES –
Three courses/nine semester units - Select at least one course in the Arts and one course in the Humanities.
- Anthropology P102 *(3)*
- English P102 *(3)*
- English P103 *(3)*
- English P104 *(3)*
- English P112 *(3)***
- English P115 *(3)*
- English P116 *(3)*
- English P117 *(3)***
- English P118 *(3)*
- English P119 *(3)*
- English P130 *(3)*
- English P131 *(3)*
- History P101 *(3)***
- History P102 *(3)***
- History P104 *(3)*
- History P105 *(3)*
- History P120 *(3)***
- History P121 *(3)***
- Philosophy P106 *(3)*
- Philosophy P108 *(3)*
- Philosophy P109 *(3)*
- Philosophy P110 *(3)*
- Philosophy P113 *(3)***
- Spanish P103 *(5)*
- Spanish P104 *(5)*
- Spanish P105 *(5)*
- Spanish P106 *(5)*
- Art P101 *(3)*
- Art P113 *(3)*
- Art P114 *(3)*
- Drama P101 *(3)*
- Music P110 *(3)***
- Music P111 *(3)*
- Music P112 *(3)*

Select additional course from 3A or 3B
**Course meets multicultural requirement

AREA 4 - SOCIAL AND BEHAVIORAL SCIENCES –
Three courses/nine semester units - Select courses from at least two disciplines.
- ADMJ P107 *(3)***
- AGRI P102 *(3)*
- ANTH P103 *(3)*
- ANTH P104 *(3)***
- ANTH P105 *(3)***
- ANTH P107 *(3)***
- COMM P106 *(3)***
- ECON P101 *(3)*
- ECON P102 *(3)*
- ERSC P114 *(3)*
- ETHN P120 *(3)***
- GEOG P113 *(3)*
- GEOG P114 *(3)*
- HIST P101 *(3)***
- HIST P102 *(3)***
- HIST P104 *(3)*
- HIST P105 *(3)*
- HIST P107 *(3)*
- HIST P108 *(3)***
- HIST P109 *(3)***
- HIST P117 *(3)*
- HIST P118 *(3)*
- HIST P119 *(3)***
- HIST P120 *(3)***
- HIST P121 *(3)***
- HIST P123 *(3)***
- POLS P101 *(3)*
- POLS P102 *(3)*
- POLS P103 *(3)*
- PSYC P101A *(3)*
- PSYC P133 *(3)*

- SOCI P101 *(3)*
- SOCI P102 *(3)*
- SOCI P120 *(3)***
- SOCI P121 *(3)***
- SOCI P130 *(3)*
- SOCI P140 *(3)***
- SOCI P160 *(3)*
- SOCI P170 *(3)*

**Course meets multicultural requirement

AREA 5 - PHYSICAL AND BIOLOGICAL SCIENCES -
Two courses/seven-nine semester units - Select one Physical Science course, one Biological Science course; one course must include a laboratory.

5A PHYSICAL SCIENCES
- Astronomy P101 *(4)**
- Chemistry P101A *(5)**
- Chemistry P101B *(5)**
- Chemistry P106 *(4)**
- Earth Science P110 *(4)**
- Geology P110 *(4)**
- Geology P115 *(3)*
- Physical Science P112 *(4)**
- Physics P102A *(4)**
- Physics P102B *(4)**
- Physics P104A *(4)**
- Physics P104B *(4)**

5B BIOLOGICAL SCIENCES
- Anatomy P110 *(4)**
- Anthropology P101 *(3)*
- Biology P105 *(5)**
- Biology P106 *(5)**
- Biology P110 *(4)**
- Microbiology P106 *(5)**
- Physiology P101 *(5)**

*Course meets laboratory requirement

5C - LABORATORY*

AREA 6 - LANGUAGE OTHER THAN ENGLISH
(UC REQUIREMENT ONLY)
Proficiency equivalent to two years of high school or one semester of college study in the same language.
- ASL P101 *(4)*
- ASL P102 *(4)*
- Spanish P101 *(5)*
- Spanish P102 *(5)*
- Spanish P103 *(5)*
- Spanish P104 *(5)*
- Spanish P105 *(5)*
- Spanish P106 *(5)*

CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION AND AMERICAN IDEALS
(Not part of IGETC; may be completed prior to transfer.) Six units, one course from Group 1 and one course from Group 2.

GROUP 1: Political Science P101 *(3)*
GROUP 2: History P117 *(3)* or History P118 *(3)*

ADDITIONAL PORTERVILLE COLLEGE GRADUATION REQUIREMENTS
(Not part of IGETC) Not required for AA-T or AS-T
Goal: Transfer to a University of California *(UC)*, California State University *(CSU)* or independent college after completing the degree.
Checklist: Follow the IGETC checklist
Pass/No Pass Grades: The UC will award Porterville College's pass grade which is equivalent to a "C". Please discuss this with your counselor/advisor for a more in-depth explanation on how this may affect your GPA and major prep coursework.

PROGRAMS, CERTIFICATES & DEGREES

PROGRAMS, CERTIFICATES & DEGREES

Listed below are Job Skills Certificates, Certificates of Achievement and Degree Programs which Porterville College currently offers. Suggested paths of study that may be found in the catalog are indicated by *(JSC)*, *(CA)*, *(AA)*, *(AS)*, *(AA-T)*, or *(AS-T)*.

JSC	Job Skills Certificate
CA	Certificate of Achievement
AA	Associate in Arts Degree
AS	Associate in Science Degree
AA-T	Associate in Arts for Transfer Degree
AS-T	Associate in Science for Transfer Degree

Job Skills Certificate *(JSC) (less than 18 units)* document the satisfactory completion of training in a specific area of study. Job Skills Certificates are not posted to transcripts and are not approved for Title IV aid.

Certificates of Achievement *(CA)* is any credit certificate that may appear by name on a students transcript,

- *(18 units of study or more)* degree-applicable credit coursework are awarded for the completion of a formal instructional program which is designed to give the learner skills, knowledge, and aptitudes for a specific field or endeavor. Some Certificate of Achievements may not be approved for Title IV aid.

- *(12 units of study or more)* degree-applicable credit coursework that represents a well-defined pattern of learning experiences designed to develop certain capabilities that may be oriented to career or general education. Some low unit Certificate of Achievements may not be approved for Title IV aid.

To qualify for a Certificate of Achievement *(CA)* the student must complete all required credits with a grade of "C" or higher in each course. Certificate of Achievements *(CA)* that require a grade of "B" or higher are specified in the program.

Associate Degrees *(AA, AS, AA-T, or AS-T)* are intended for employment preparation, transfer to a four-year institution, or academic achievement. Associate Degrees will appear on students transcripts.

- Accounting *(CA, JSC)*
  *Accounting JSC is not approved for Title IV aid
- Administration of Justice *(AS-T, CA)*
  Public Safety *(AS)*
- Agriculture: Production *(AA)*
  Agribusiness *(AS-T)*
- Anthropology *(AA-T)*
- Art:
  Studio Art *(AA-T)*
  Commercial *(AA)*
- Biology and Physical Science *(AA, AS)*

- Business:
  Business *(AA)*
  Business Administration *(AS-T)*
  Business Management-Accounting *(AS)*
  Business Management-Entrepreneurship *(AS)*
  Business Management-Human resources *(AS)*
  Business Management-Logistics *(AS)*
- Child Development:
  Child Development *(AA)*
  Child Development Associate Teacher Certificate *(CA)*
  Child Development Teacher Permit *(CA)*
  Early Childhood Education *(AS-T)*
- Communication Studies *(AA-T, CA)*
  *Communication Studies *(CA)* is not approved for Title IV aid
- Customer Service Academy *(JSC)*
- EMT Basic *(JSC)*
  *EMT-1 JSC is not approved for Title IV aid
- English *(AA-T)*
- Entrepreneurship *(CA, JSC)*
  *Entrepreneurship JSC is not approved for Title IV aid
- Fire Technology Structural Fire Fighter *(CA)*
- History *(AA-T)*
- Human Resource Management *(CA)*
- Human Resources *(JSC)*
  *Human Resources JSC is not approved for Title IV aid
  Human Services *(CA)*
- Information Systems:
  Advanced Computing *(JSC)*
   *Advanced Computing SC is not approved for Title IV aid
  Advanced Information Systems *(AS)*
  Basic Computing *(JSC)*
  *Basic Computing JSC is not approved for Title IV aid
  Business Information Systems *(AS)*
  Computer Information Systems *(AS)*
- Industrial Maintenance *(CA)*
- Industrial Technology *(JSC)*
  *Industrial Technology JSC is not approved for Title IV aid
- Leadership *(JSC)*
  *Leadership JSC is not approved for Title IV aid
- Liberal Arts *(AA)*
- Logistics *(CA, JSC)*
  *Logistics JSC is not approved for Title IV aid
- Mathematics *(AS-T)*
- Music *(CA)*
- Nursing:
  Associate Degree Nursing *(AS)*
  LVN to ADN *(AS)*
  Psychiatric Technology *(CA)*
- Philosophy *(AA-T)*
- Political Science *(AA-T)*
- Power Technology *(CA)*
  *Power Tech is not approved for Title IV aid

- Social Science *(AA)*
- Sociology *(AA-T)*
- Solar Sales *(JSC)*
  *Solar Sales is not approved for Title IV aid
- Welding *(JSC)*
  *Welding *(JSC)* is not approved for Title IV aid
- Wildland Firefighter *(JSC)*
  *Wildland Firefighter *(JSC)* is not approved for Title IV aid

PROGRAMS OF STUDY

To be eligible for multiple Associate degrees a student must complete all graduation requirements for each degree. *(Summer 2016)*

ASSOCIATE DEGREES
NEW

Agribusiness
Associate in Science for Transfer AS-T

The Associate in Science in Agribusiness for transfer is designed to prepare students to continue studies toward a Bachelor of Arts or Bachelor of Science degree in Agribusiness or for entry-level into a variety of career options. Students who pursue an Agribusiness degree will enjoy a wealth of career options in areas including, but not limited to: Agribusiness, General Business, Agricultural Sales, Ag Marketing, Ag Finance, Agricultural Production, Agricultural research, Vocational Ag Education and general agriculture. They may work in a number of specialty areas related to Agriculture, including, but not limited to: accounting, finance, marketing, management, human resources, logistics, communication and information systems.

Program Learning Outcomes: By the completion of the degree the student will be able to: analyze business, economic, or financial principles and explain their applications to the real-world of agriculture; apply written and verbal communication skills in an Agribusiness relationship, a teamwork setting or a leadership position; demonstrate applications of ethical behavior in the agribusiness environment; demonstrate competency by using technology effectively in the agribusiness environment; explain the significance of international markets to the success of global agribusiness and the stability of commodity prices domestically.

Students must satisfy both of the following requirements in order to earn the Associate in Science in Agribusiness for Transfer degree:

1. Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:
   a. The Intersegmental General Education Transfer Curriculum *(IGETC)* or the California State University General Education-Breadth Requirements.
   b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

2. Obtainment of a minimum grade point average of 2.0.

Students must earn a "C" or better in all courses required for the major. A "P" (Pass) grade is not an acceptable grade for courses in the major.

Required Core Courses 13-15 Credits:
AGRI P106 - Introduction to Soil Science......................3 units
or
CHEM P106 - Introduction to Chemical Principles ......4 units
or ....
CHEM P101A - General Inorganic Chemistry ....5 units
and
AGRI P102 - Agricultural Economics .... 3 units
MATH P122 - Intro to Probability and Statistics...........4 units
ECON P102 - Principals of Economics ....3 units

List A: Select three of the following courses *(9 units)*:
AGRI P101 - Introduction to Agribusiness....................3 units
AGRI P104 - Computer Applications in Agriculture.....3 units
AGRI P131 - Introduction to Plant Science...................3 units
AGRI P105 - Farm Accounting ....3 units
AGRI P103 - Agricultural Sales ....3 units

List B: Select 0-9 Units of the following courses:
Any course from List A not already chosen

Degree Total..60 units
Electives as need to complete the 60 minimum unit to complete the degree.   *Fall 2017*

Public Safety
Associate of Science

The Associate of Science in Public Safety is a two-year course of study designed to prepare students for entry-level employment upon graduation from Porterville College The Associate of Science in Public Safety offers the student vocational training programs in law enforcement, corrections and fire. The curriculum surveys the history, development, theory and practical application of knowledge in areas of law enforcement, corrections and fire. Curriculum is kept current by continuous contact with other colleges, criminal justice agencies and fire organizations. The training programs are certified by the California Commission on Peace Officers Standards and Training *(P.O.S.T.)*, the State Board of Fire Services and the California Fire Chief's Association.

Program Learning Outcomes: By the completion of the degree the student will be able to: 1. Identify the procedures involved in the justice system from arrest to release; 2. Identify how the criminal justice system works as a system. 3. Identify the importance of the inter-cooperation of all three parts of the criminal justice system. 4. Identify the steps that are taken from the point of arrest by the police officer to the release of the defendant from prison. 5. Demonstrate the principles of fire development, cause, and prevention. The Associate of Science in Public Safety may be earned upon satisfactory completion of a minimum of 24 units from the following courses. Courses must be selected from the following groups as indicated:

Required Core - 15 credits required
ADMJ P101 - Public Safety Report Writing 3 credits
ADMJ P102 - Intro. to Administration of Justice ....3 units
ADMJ P103 - Introduction to Law ....3 units
ADMJ P104 - Criminal Law...3 units
ADMJ P107 - Expl. Contemp. Multicultural Issues ....3 units
ADMJ P111 - Introduction to Behavioral and Correctional|
       Science ....3 units
ADMJ P113 - Interviewing/Counseling in Corrections...3 units
ADMJ P121 - Juvenile Delinquency ....3 units
ADMJ P122 - Probation and Parole................................3 units
FIRE P101 - Principles of Emergency Services ....3 units

Electives - 9 - 14 credits required
ADMJ P066A - Police Reserve Training, Level III .... 7 units
ADMJ P066B - Police Reserve Training, Level II .....10.5 units
ADMJ P105 - Principles/Procedures of the Justice
       System ....3 units
ADMJ P106 - Legal Aspects of Evidence ....3 units
ADMJ P108 - Principles of Investigation.......................3 units
ADMJ P109 - Criminal Justice Communications............3 units
ADMJ P114 - Control and Supervision in Corrections....3 units
ADMJ P115 - Legal Aspects of Corrections....................3 units
ADMJ P117 - Police Operations.....................................3 units
ADMJ P123 - Constitutional Rights of the Accused ....3 units
ADMJ P140A - Basic Field Work Administration of
       Justice Police Cadet ....3 units
ADMJ P140B - Intermediate Field Work Administration
       of Justice Police Cadet ....3 units
ADMJ P140C - Advanced Field Work Administration
       of Justice Police Cadet ....3 units
Only 3 units from ADMJ P140A, ADMJ P140B, and ADMJ
P140C may be applied to the Degree.
FIRE P050 - Fire Fighter Academy ....14 units

General Education: In addition to completing the major requirements, students must also complete one general education pattern.
1. PC General Education Pattern
2. IGETC Pattern
3. CSU General Education Pattern.

Electives as need to complete the 60 minimum unit to complete
the degree. *Fall 2017*

CORRECTED

Advanced Information Systems

Associate in Science

The Associate in Science in Advanced Information Systems prepares students transferring to a CSU in Information Technology-Information Systems (IT IS). The required classes represent the normal undergraduate core for transfer to the CSU. Graduates from a CSU have a wide range of career options including: business, industry, teaching, research, and agriculture. They work in multiple specialty areas including: business application developers, business analysts, database designers, web and E-Commerce developers and administrators, web-masters, wireless and mobile application developers, network and security specialists, network administrators, social media specialists, and information systems consultants

Program Learning Outcomes: By the completion of the degree the student will be able to demonstrate knowledge of a broad business and real world perspective of information technology.; apply knowledge of data design and data management principles demonstrate knowledge of basic programming principles; demonstrate the ability to select, implement and evaluate appropriate problem solving techniques and tools; design effective and usable IT-based solutions and integrate those components into the user environment; communicate effectively and efficiently with clients, users and peers both verbally and in writing, using appropriate terminology.

1. Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:
    a. 40 units from either the Intersegmental General Education Transfer Curriculum *(IGETC)* or the California State University General Education-Breadth Requirements.
    b. A minimum of 18 semester units in the major as determined by the required courses desribed below.
2. Obtainment of a minimum grade point average of 2.0.

Students must earn a "C" or better in all courses required for the major. A

Required Core Courses 13 Credits:
INFS P110 - Information & Communication
       Technology Essentials............................... 4 units
INFS P100 - Intro to Information Systems .... 4 units
INFS P113 - Introduction to Programming Concepts
       and Methodologies.................................. 3 units
INFS P220 - Data Communication and Networking ..... 3 units

List A: Select 6 units or 2 courses from the following courses:
INFS P210 - Systems Analysis and Design .... 3 units
BSAD P132 - Business Communications....................... 3 units
INFS P164 - Introduction to Cybersecurity:
       Ethical Hacking..................................... 3 units
INFS P180 - Introduction to Database Management
       Systems .... 3 units

List B: Select 3 units or 1 course from the following courses:
BSAD P155 - Business Statistics .... 3 units

General Education: In addition to completing the major requirements, students must also complete one general education pattern.
1. PC General Education Pattern
2. IGETC Pattern
3. CSU General Education Pattern.

Electives as need to complete the 60 minimum unit to complete
the degree. *Summer 2017*

JOB SKILLS CERTIFICATE

Not posted to transcripts and are not approved for Title IV aid.

NEW

Welding Technology

Upon successful completion of the Welding Certificate, the student will be able to demonstrate skills in SMAW *(shielded metal arc welding)*, OFW and OFC *(oxy fuel welding and cutting)*, Plasma cutting, GMAW (gas metal arc welding), and GTAW *(gas tungsten arc welding)* on mild steel, stainless steel, and aluminum in all positions and all joint configurations. Students will receive training for entry-level job employment in welding shops, sheet metal shops, metal fabrication, and maintenance. Program Learning Outcomes: Demonstrate proficiency in oxyacetylene welding and cutting *(OFW and OFC)*, Shielded Metal Arc Welding *(SMAW),* Gas Metal Arc Welding *(GMAW)*, and Gas Tungsten Arc Welding *(GTAW)* process; demonstrate safety practices and knowledge in industrial welding technology.

Complete 6 units within 3 years of the first enrollment Core Courses
WELD P116 - Arc and Gas Welding............................ 3 units
WELD P118 - Inert Gas Arc Welding.......................... 3 units

CORRECTED

Human Resources

The Human Resources Job Skills Certificate program provides an overview of the functional areas of Human Resource Management. Among the issues discussed are how to recruit and select the best employees, how to determine fair compensation, how to use benefit and performance appraisal systems that reward high performance, how to comply with federal and state employment laws, and how to negotiate and resolve employment disputes. The courses offered are intended to help those interested in creating a work environment that promotes teamwork and encourages employee excellence.

Completion of 11 units is required to earn this skills award.
BSAD P120 - Principles of Management
         and Operations ....3 units
BSAD P122 - Human Resource Management................3 units
BSAD P140 - Busniess Laws ....3 units
BSAD P162 - Entrepeneur Mentor/Internship ....2 units

COURSE DESCRIPTIONS

REVISIONS

American Sign Language

ASL P102 - Beginning American Sign Language II ......4 units

Prerequisite: ASL P101 with a C or higher or demonstrated skill level.

Total lecture 72 hours. Fundamentals of American Sign Language *(ASL).* This course is a continuation of the study of American Sign Language ASL P101. Emphasis is on the development of ASL vocabulary and receptive skills. Instruction includes a natural approach to teaching a second language by exposing students to authentic conversations in the classroom. This course builds students' receptive and expressive skills in ASL and fingerspelling as well as their knowledge of Deaf culture. It is designed for the student or professional interested in working and interacting with Deaf people. Approved for pass/no pass grading option. *(A/CSU/UC)*

Business Administration

BSAD P162 - Entrepreneur Business Management ....3 units

Prerequisite: None.

Total lecture 18 hours, total laboratory 54 hours. The primary objective of this course is to give students practical experience working in an entrepreneurial operation and relate their college learning experience to the world of work. Students will intern at a paid or nonpaid academically related work station (business, government, or nonprofit agency) and meet with an instructor weekly to prepare a reflective journal, final report, and work station evaluation. *(A/CSU)*

English

ENGL P01AX - Expanded Expository Composition.. 2 units

Prerequisite: Concurrent enrollment in English 101A and Eligible for level 1, 2 or 3 English.

Total lecture 36 hours. Intensive instruction in advanced reading and writing skills for students who are currently taking English 101A. This course is designed to help English 101A students further hone their craft as writers and readers. Success in this course will be based on attendance and satisfactory completion of in-class reading and writing assignments. The class is primarily geared toward students who have basic skills needs such that they need additional support in order to take a transfer-level English course, but who are able to enter English 101A immediately without first taking a separate basic skills class. The aim is to offer a streamlined path for students to complete their transfer-level English requirements by shortening their development sequence if they wish.

ENGL P050 - College Writing.................................4 units

Prerequisite: Eligible for English level 2 or a grade of "C" or higher in English P071, EL2 P071A or EL2 P071B, or English P073X.

Total lecture 72 hours. A course intended to prepare students to successfully contend with the rigorous demands of transfer level academic writing across the curriculum. Instruction emphasizes development of 500-750 word essays utilizing a variety of rhetorical modes. Students use evidence to support clearly stated positions. Students experience researching and writing a reference paper using MLA documentation style. Students will read at least one book length work and write a minimum of 6,000 words. This course is also offered online.

ENGL P052 - Advanced Reading Techniques ....3 units

Prerequisite: None. Recommendation: Eligible for English level 2.

Total lecture 54 hours. A course designed to develop critical reading skills sufficient to successfully comprehend college level material. The course includes instruction in critical reading, distinguishing between fact or opinion, summarizing, outlining, and vocabulary development through a combination of lecture and class activities. Credits do not count toward the associate degree.

ENGL P072 - Effective Reading................................... 3 units

Prerequisite: None.

Recommendation: Eligible for English level 3.

Total lecture 54 hours. This course is designed to elevate students' ability to read critically and analytically and thus successfully comprehend college level written materials in a variety of disciplines. Emphasis will include vocabulary development, reading strategies, note taking, distinguishing fact from opinion as well as identifying author's purpose, tone, audience and theme from a selection of college level reading materials. Credits do not count toward the associate degree.

ENGL P081 - Basic Reading ....3 units

Prerequisite: None.

Total lecture 54 hours. This course covers basic reading and study skills. Instruction is designed to improve students' reading comprehension and vocabulary. Class work and assignments will emphasize study skills, dictionary skills, textbook reading skills and elements of fiction, including main idea, details, characters, setting, plot, symbols, and themes. Credits do not count toward the associate degree.

ENGL P083 - Basic Writing... 3 units

Prerequisite: Eligible for English level 4.

Total lecture 54 hours. This course covers grammar usage and basic writing techniques with an emphasis on writing simple sentences and short, coherent paragraphs. Credits do not count toward the associate degree.

ENGL P083 - Basic Reading and Writing .... 6 units
Prerequisite: Eligible for Level 4.

Total lecture 108 hours. This course covers basic reading and writing techniques to prepare students for level 2 reading and writing tasks. Reading instruction is designed to improve students' comprehension and vocabulary. Writing instruction includes grammar, punctuation, paragraph structure, and the writing process. Compositions are assigned in response to readings, emphasizing the relationship between reading and writing. Credits do not count towards the associate degree.

ENGL P101A - Expository Composition...................... 4 units
Prerequisite: Eligible for level 1 English placement or grade of C or higher in English P050, English P073X, or EL2 P060. Students who have placed in level 1, 2 or 3 English can enroll with concurrent enrollment in English P01AX.

Lecture/discussion 72 hours. The study of writing, including paragraph development, essay organization, logic, writing process, and research paper writing. Readings in a variety of rhetorical modes used as models for writing. Instruction and experience in writing research papers. Students will read at least two book length works and write a minimum of 8,000 words, including an argumentative research paper. This course is also offered online. *(A/CSU/UC)*

ENGL P118 - The Bible as Literature .... 3 units
Prerequisite: None.

Recommendation: Eligible for English level 1.

Total lecture 54 hours. Exploration of the Bible as a literary work foundational to western culture. Emphasis will be given to the Old Testament and the New Testament Gospels; other New Testament and non-canonical works may be included. *(A/CSU/UC)*

Human Services

HMSV P106 - Psychopharmacology of Alcohol and Drug Abuse and Psychotherapeutic Medications ....3 units
Prerequisite: None.

Recommendation: Eligible for English level 2.

Total lecture 54 hours. This course provides an overview of the neurochemical, physical and mental effects of commonly used addictive substances. Emphasis is placed on the pharmacology of addictive substances, the medical consequences of use, and therapeutic approaches for managing withdrawal, overdose, and substance use disorder. *(A/CSU)*

HMSV P107 - Understanding Psychopathology........... 3 units
Prerequisite: None.

Recommendation: Eligible for English level 2.

Total lecture 54 hours. This course reviews the major concepts, definitions, and features of co-occurring mental health disorders associated with addiction (either as cause or consequence). Skills in recognizing co-occurring disorders, referral and case management of clients and appropriate scope of practice are emphasized. Common types of mental health issues associated with addiction, including mood, anxiety, and adjustment disorders, post traumatic stress disorder, and unresolved issues of childhood abuse, are covered as well as an overview of appropriate treatment and management approaches. Pass/no pass grading option. *(A/CSU)*

HMSV P108 - Counseling Approaches & Techniques.... 3 units
Prerequisite: None.

Recommendation: Eligible for English level 2.

Total lecture 54 hours. This is a survey course of interview and counseling techniques appropriate for paraprofessionals. The focus is on developing an understanding of and basic competency in one-on-one counseling skills most relevant to addiction treatment with an emphasis on the principles of motivational counseling and client empowering approaches. There is a strong emphasis on ethics and professional boundaries and the clear distinction between professional counseling and self-help group sponsorship. *(A/CSU)*

HMSV P111 - Case Management................................... 3 units
Prerequisite: None.

Recommendation: Eligible for English level 2.

Total lecture 54 hours. An in-depth study of the twelve core functions involved in the alcoholism and drug abuse field. An investigation of the step by step process of screening, intake, orientation, assessment, treatment planning, counseling, case management, crisis management, education, referral, reports and record keeping and consultation. A preparation for setting up the field practicum. *(A/CSU)*

Psychiatric Technology

PSYT P020B - Understanding and Promoting Personal Development and Adjustment of the Developmentally Disabled ....2 units
Prerequisite: Appropriate standing in the Psychiatric Technician Program or evaluation of skills and knowledge as outlined per the Program Policy of Granting Credit for Previous Education and/or Experience.

Co-requisite: Must be taken concurrently with clinical course PSYT P020F.

Lecture 36 hours per semester. This course includes a study of the role of the Psychiatric Technician in meeting the needs of the developmentally disabled in all age groups (A)

PSYT P010B - Medical/Surgical Nursing..................... 5 units
Prerequisite: Appropriate standing in the Psychiatric Technician Program or evaluation of skills and knowledge as outlined per the Program Policy of Granting Credit for Previous Education and/or Experience.

Co-requisite: Must be taken concurrently with clinical course PTVN P010D.

Total Lecture 90 hours. A study of health and illness using Maslow's Hierarchy of Basic Needs as a theoretical approach.

The cause of disease and the many factors influencing health/ illness are reviewed. Major body systems are studied with emphasis on assessment, common disorders including etiology, symptoms, medical, nursing, pharmacological, nutritional and rehabilitation interventions. Education of the patient and family is emphasized with sensitivity to cultural needs. (A)

PSYT P010C - Life Span Development..........................2 units

Prerequisite: Appropriate standing in the Psychiatric Technician Program or evaluation of skills and knowledge as outlined per the Program of Granting Credit for Previous Education and/or Experience.

Lecture 36 hours. Surveys the developmental process from conception to death. The emphasis is on mental and emotional development and developmental milestones of the normal individual across the entire life span.

Welding

WELD P118 - Inert Gas Arc Welding.............................3 units

Prerequisite: None.

Total lecture 36 hours, total laboratory 54 hours. This course is the Gas Metal Arc Welding *(GMAW, MIG),* Gas Tungsten Arc Welding *(GTAW, TIG)*, and Flux Cored Arc Welding, *(FCAW)* processes, in the flat, horizontal, vertical and over head positions. Plasma cutting , practical and theoretical, is part of the instruction. It also includes safety procedures, electrode selection, MIG and TIG process set-ups, Joint fit-up, materials identification, weld quality and testing. The focus is on theory and practice. *(A/CSU)*

FACULTY

CORRECTIONS AND UPDATES

Ebert, Christopher *(Assistant Professor)* .... Librarian
B.A., California State University,
Fresno; M.L.I.S. California State University, San Jose

Hartsell, Ethan *(Assistant Professor)*...........Communications

Lawrence, Joy *(Assistant Professor)* ....English
A.A., Bakersfield College; B.A.,
California State University, Fresno;
M.F.A. State University, Fresno

Olmedo-Hinde, Stephanie *(Assistant Professor)*....Counselor

Onizula, Ian *(Associate Professor)*.................................Math
M.A.Ed., University of Phoenix

Queenan, Elisa *(Associate Professor)* ....Business/Econ

Vaughn, Debra *(Assistant Professor)* .... Nursing
A.S., Porterville College;
B.S.N., University of Phoenix;
M.S.N Ed. University of Phoenix.